

Williamsburg Colony Maintenance Association  
P.O. Box 219320  
Houston, Texas 77218-9320  
Phone: (281) 579-0761 Fax: (281) 579-7062



## NOTICE OF ANNUAL MEETING OF MEMBERS

**DATE: Wednesday, October 8, 2025**

**TIME: 7:00 PM**

**LOCATION: 2315 John Crump Lane  
Katy, Texas 77449**

This shall serve as formal notice to all members of Williamsburg Colony Maintenance Association of the 2025 Annual Meeting of Members. The purpose of the meeting is to elect two directors to the Williamsburg Colony Maintenance Association Board of Directors. The elected directors shall serve terms of three years.

A quorum of 10% is required in person or by proxy. If you are unable to attend the meeting, please return the enclosed Directed Proxy so it is received no later than 12:00 p.m. on the day of the meeting.

Each member is entitled to 1 vote per lot. Cumulative voting is not permitted.

The Agenda for the Annual Meeting will be as follows:

- I. Confirmation of Quorum and Call to Order
- II. Introductions
  - a. Board Members
  - b. Management Company
- III. Approval of Prior Year Annual Meeting Minutes
- IV. Election of Directors
  - a. Introduction of Nominees
  - b. Nominations from the Floor
  - c. Vote
- V. Solicitation of Vote Tabulators
- VI. Tabulation of Votes
- VII. Financial Report
- VIII. Community Overview
- IX. Homeowner Open Forum
- X. Announcement of Election Results
- XI. Adjournment

Per Texas Property Code Section 209.00594(b-1), a person who tabulates votes may not disclose to any other person how an individual voted.

To make paying online easier and to access up to date account information and electronic community forms, please register at [www.crest-management.com](http://www.crest-management.com). Click on Homeowner Login, then enter your email address and the temporary password provided below and click Submit. You will then be able to personalize your password and access your account. **Temporary Password:**

**Williamsburg Colony Maintenance Association  
2025 DIRECTED PROXY**

**Please return the completed, signed, and dated Directed Proxy to the Association by one of the following:**

Mail to Williamsburg Colony Maintenance Association P.O. Box 219320, Houston, TX 77218-9320

Email to [jenniferr@crest-management.com](mailto:jenniferr@crest-management.com)

Fax to 281-579-7062

Send to the meeting with your proxy holder

**\*\*DIRECTED PROXIES MUST BE SUBMITTED TO THE ASSOCIATION BEFORE THE MEETING IS CALLED TO ORDER. NO DIRECTED PROXIES WILL BE ACCEPTED AFTER THE MEETING BEGINS. \*\***

This assignment is for the purpose of assigning my proxy for the 2025 Annual Meeting of Williamsburg Colony Maintenance Association for quorum and for all business to be conducted at that meeting, including but not limited to the election of directors.

I, \_\_\_\_\_ (PRINT NAME HERE), do wish to appoint a true and lawful proxy, to vote at the 2025 Annual Meeting of Williamsburg Colony Maintenance Association and at any recalled meetings in the event the meeting fails to reach quorum, for the purposes of establishing quorum and voting on all matters to be voted on at the Annual Meeting, including but not limited to the election of directors.

**CHECK ONLY ONE (1) OPTION BELOW:** (If no options are selected, it will be used for quorum only.)

☐ This proxy is to be used only for the purpose of establishing quorum. No vote is to be cast on my behalf.

☐ I designate \_\_\_\_\_, whose address is \_\_\_\_\_, as my true and lawful proxy, to act as my designated representative and **cast my vote as directed below.**

- 1. Election of Directors:** Choose up to two (2) persons for the election to serve on the Board of Directors of Williamsburg Colony Maintenance Association for a term of three years each. Please make your selection for not more than two below.  
**If you select more than two, this form will be used for quorum only.**

☐ William Ramos

☐ Jeremy Martin

☐ Linda Langlitz

☐ Write In: \_\_\_\_\_

This directed proxy assignment is valid only for the 2025 Annual Meeting of Williamsburg Colony Maintenance Association and at any recalled meetings in the event the meeting fails to reach quorum. I understand that if I attend this meeting in person, this directed proxy shall be automatically revoked. Otherwise, this directed proxy, once signed and submitted to the Association, shall expire at the conclusion of the 2025 Annual Meeting of Williamsburg Colony Maintenance Association.

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member's First and Last Name *(please print clearly)*

\_\_\_\_\_  
Property Address in Williamsburg Colony Maintenance Association *(please print clearly)*

## Candidate Bios:

### Candidate #1: Jeremy Martin

- *How long have you lived in Williamsburg Colony Maintenance Association:* **3 years**
- *Occupation/Background:* **Ford Triple Senior Master Technician, additional experience as a Ford Shop Foreman**
- *I think I would be an asset to the Board because:* **I would be an asset to the HOA board because I believe in common sense, practicality and transparency, which is important when dealing with a community. I am a man of morals and principles. I believe in fiscal responsibility and ensuring standards are set as well as upheld. I always say that one should be the change they want to see in the world and serving as a board member for my community is something I can do to be a positive influence.**

### Candidate #2: Linda Langlitz

- *How long have you lived in Williamsburg Colony Maintenance Association:* **44.5 years**
- *Occupation/Background:* **Retired Ecologist, Banker for 20+ years**
- *I think I would be an asset to the Board because:* **My husband Joe and I have always given to our community and friends. We grew our family and careers in Katy and Houston. The Colony, especially our HOA, has benefited from my input to the Board, community events, and landscaping the last four years; I have more to give. My business, environmental, and community building experiences are valuable to our subdivision. May I have your support and vote for a position on our HOA board?**

### Candidate #3: William Ramos

- *How long have you lived in Williamsburg Colony Maintenance Association:* **Since 2005**
- *Occupation/Background:* **Facilities Manager**
- *I think I would be an asset to the Board because:* **I can bring fresh and new ideas**