

**Highland Knolls Homeowners Association
Board of Directors Meeting
March 11th, 2026**

The Board of Directors meeting of Highland Knolls Community Association was held on March 11th, 2026 at the Crest Management offices 17171 Park Row, Suite 310, Houston TX 77084 and virtually Via Microsoft Teams

Directors Present: Jeff Taylor, Robin Aranza, and Andre Siatka

Directors Absent: Rob Swearington and Juan Garcia

Also in Attendance: Beth R, representing Crest Management

Executive Session: Due notice having been given and a quorum present, Executive Session was called to order at 5:32 p.m.

Open Session: Open session was called to order at 6:30 p.m

Executive Session Summary: Beth summarized Executive Session discussions.

Disposition of Minutes: A motion was made, seconded, and carried to approve the Minutes of the February 11th, 2026 Board of Directors meeting.

Financial Report: Beth R. presented the February 28th, 2026 financials noting total cash of \$532,580.68, total capital reserves of \$722,374.00, and total non-capital reserves of \$68,220.72. The Association has collected 84.4% of the 2026 assessments.

Business:

A. Review of Decisions Made Between Board Meetings

- Mckenna Pickleball Net Replacement- *Declined*
- Landscape Contract RFP- *Approved*
- ITech – PDK System Rewire- *Approved*

B. Initiation of Collection Actions, Foreclosure Actions, and Deed Restriction Enforcement Actions:

- A motion was made, seconded, and carried to turn accounts 1400102020, 1400802024, 1401701020, 1400904022 over to the Association's attorney to pursue deed restriction violations noted on the Enforcement Action Report and to proceed through lawsuit, if necessary.

C. Other Business

- **Election of Officers-** A motion was made, seconded, and carried to appoint Jeff Taylor as Board President, Robin Aranza as Vice President, Andre Siatka as Treasurer, Rob Swearington as Secretary, and Juan Garcia as Director at Large.
- **Pool Shade Cover Proposals-** The Board reviewed shade cover proposals for the pool from A-Beautiful Pools, All Aquatics, and Mckenna Contracting. A motion was made, seconded, and carried to decline all proposals.
- **Park Time Clock Relocation Proposals-** The Board reviewed proposals to move the time clocks controlling the park lights. A motion was made, seconded, and carried to table the project for more information from the contractors.
- **A-Beautiful Proposals-** Proposals from A-Beautiful pools were reviewed. Both proposals for replacement of pool safety equipment were approved. The proposal for pre-season pressure washing was declined.

- **Playground Maintenance Proposal-** The Board reviewed a proposal from Mckenna Contracting for playground maintenance. A motion was made, seconded, and carried to approve the proposal.

Homeowner Open Forum: No homeowners present.

Schedule the Next Meeting: The next meeting is scheduled for April 8th, 2026 at 5:30pm.

Adjourn: There being no further business to come before the Board, a motion was made, seconded, and carried to adjourn the meeting at 7:23 p.m.

Approved: _____

Board Member

4/8/26

Date