

**Highland Knolls Homeowners Association
Board of Directors Meeting
July 8th, 2026**

The Board of Directors meeting of Highland Knolls Community Association was held on July 8th, 2026 at the Crest Management offices 17171 Park Row, Suite 310, Houston TX 77084 and virtually Via Microsoft Teams

Directors Present: Jeff Taylor, Robin Aranza, , Rob Swearington, and Juan Garcia

Directors Absent: Andre Siatka

Also in Attendance: Beth R, representing Crest Management

Executive Session: Due notice having been given and a quorum present, Executive Session was called to order at 5:35 p.m.

Open Session: Open session was called to order at 6:33 p.m

Executive Session Summary: Beth summarized Executive Session discussions.

Disposition of Minutes: A motion was made, seconded, and carried to approve the Minutes of the June 10th, 2026 Board of Directors meeting.

Financial Report: Beth R. presented the July 30th, 2026 financials noting total cash of \$393,723.07 total capital reserves of \$744,745.74, and total non-capital reserves of \$53,411.45. The Association has collected 95.7% of the 2026 assessments.

Business:

A. Review of Decisions Made Between Board Meetings

- No decisions made between meetings

B. Initiation of Collection Actions, Foreclosure Actions, and Deed Restriction Enforcement Actions:

- A motion was made, seconded, and carried to turn accounts 1401002003 (resod), 1400802021 (resod), 1401103024 (resod), 1401701002 (repair/replace fence pickets), 1401102046 (resod) over to the Association's attorney to pursue deed restriction violations noted on the Enforcement Action Report and to proceed through lawsuit, if necessary.

C. Other Business

- **SunGrow Drainage Proposals-** The Board reviewed drainage proposals from SunGrow for the North and South drainage ditches, additional drainage around the tennis courts, and at the toddler playground. A motion was made, seconded, and carried to approve all three proposals.
- **Fence Repair Proposals-** The Board reviewed fence repair proposals for the pool building fence. A decision was tabled for more information from the contractors.
- **Insurance Coverage Renewal-** The Board reviewed the insurance renewal package presented by BCH. A motion was made seconded, and carried to accept the renewal package as is and decline the optional coverages listed for flood and additional crime insurance.

Homeowner Open Forum: The Board discussed community concerns with homeowners present.

Schedule the Next Meeting: The next meeting is scheduled for August 12th, 2026 at 5:30 pm.

Adjourn: There being no further business to come before the Board, a motion was made, seconded, and carried to adjourn the meeting at 7:50 p.m.

Approved:

Board Member

Date

8/12/26