

# Highland Knolls Community Association

## Board of Directors Meeting

**Date:** November 12<sup>th</sup>, 2025

**Executive Session:** 5:30 pm **Open Session:** 6:30 pm

**Place:** Crest Management Offices, 17171 Park Row Suite 310, Houston, TX 77084 and Virtually via Microsoft Teams:

<https://bit.ly/3Jlqs78>

To dial in to this meeting please call 346-352-9753 and enter the conference id: **817398080#**

### AGENDA

#### I. Call Open Session to Order /Establish Quorum- 5:30 PM

- II. **Adjourn Into Closed Executive Session** – The Board will consider actions involving personnel, pending or threatened litigation, contract negotiations, enforcement actions, confidential communications with the Association’s attorney, matters involving the invasion of privacy of individual owners, or matters that are to remain confidential by request of the affected parties and agreement of the Board.

#### III. Reconvene into Open Session- 6:30 PM

##### I. Introductions

##### II. Disposition of Previous Meeting Minutes

- *October 8<sup>th</sup>, 2025 Board Meeting*
- *October 23<sup>rd</sup>, 2025 Board Meeting*

##### III. Financial Report

##### IV. Business

##### A. Summary of Executive Session Discussion

##### B. Review of Decisions Made Between Board Meetings

- **Progressive Electric Monument Repairs-** \$3,320- *Approved*
- **IMS Landscape Backflow Preventer Replacement-** \$2,181.32- *Approved*

##### C. Initiation of Collection Actions, Foreclosure Actions, Deed Restriction Enforcement Actions

- The Board will consider and vote on referring owners who are delinquent in the payment of assessments or other charges to the Association over to the attorney to collect such past due amounts through lawsuit and foreclosure if necessary.
- The Board will consider and vote on referring owners who have violated or

- are violating the Association's governing documents over to the Association's attorney to seek compliance with the governing documents
- The Board will consider and vote on authorizing the Association's attorney to proceed with foreclosure actions

**D. Other Business**

- Cypress Creek Pest Control 3 Year Contract Renewal
- A-Beautiful Slide Repair Quote

**V. Homeowner Open Forum- Limit to 3 minutes per homeowner**

**VI. Schedule Next Board Meeting**